

**CSAC**  
**Catholic School Advisory Commission**  
Presentation Catholic School

**2007-2008 Commission**

Hugo Frech  
Chairperson

Sonia Sotelo Burt  
Secretary

Gil Enos  
PPG President

Nikki Gracey  
Finance (*Parish Finance  
Council Liaison*)

Michael Haynes

Jon Hillegeist

Sallie Musso  
Marketing

**Ex Officio Members**

Charles Suarez  
Principal

Father Andrew Koziczuk  
Pastor

April 5, 2009

**Meeting Minutes for March 11, 2009**

Present: Sonia Burt  
Nikki Gracey  
Sallie Musso  
Charles Suarez

1. Principal's Report – Charles Suarez

*a. School Report*

- i. Presentation came in 9th out of 24 schools at the Academic Decathlon. 59 children made the second trimester honor roll. Testing for Academic Talent Search will occur in mid March.
- ii. There is a faculty retreat on March 20th.
- iii. The Diocesan Choral Festival takes place on March 27th. Confirmation for the 8<sup>th</sup> graders will be on March 25. Easter vacation is April 10-18.
- iv. The fourth grade is taking an overnight field trip – Age of Sails – on March 29-30.
- v. Spring sports are beginning soon. These include football, volleyball and track and field.
- vi. The school is working on updating the school's current brochure. Since there is no formal marketing tool in place, this will help to move an effort forward that includes future long range planning in this area. In addition to a brochure, there will be a web presence.

*b. Finances*

- i. Mr. Suarez reported on the school's finances to date.
- ii. The budget has been approved by Father Andrew and passed by CSAC.

*c. Commission for 2009-10*

- i. Michael Haynes and Sonia Burt will not be able to serve on the Commission next year. Further discussion regarding membership will occur at next month's meeting.

Meeting Adjourned 8:10 PM

Next meeting: Wednesday, April 8<sup>th</sup> 6:00 PM

CSAC Attachments: CSAC Principal Report March 11, 2009

Outstanding Tuition /AP/Current Assets Summary Report  
Budget Worksheet 2009-2010