

**Presentation Preschool – Admission Agreement Information
Tuition and Registration Fees
2013-2014**

Presentation Preschool admits children between the ages of 3 – 5 years in the Preschool / Kindergarten Readiness Program. **All children must be potty-trained.** Presentation Preschool follows the Presentation school year calendar and is open from 7:00 A.M. – 3:00 P.M., Monday – Friday.

REGISTRATION

The non-refundable registration fee is due with the completed registration packet. The registration fee is broken down as follows:

Application/Processing	45.00
Student Assessment	25.00
Yearbook	20.00
Student Insurance	5.00
Instructional Material	105.00
Crab Feed Project	25.00
Total	\$225.00

TUITION

Tuition is due on the 1st of each month. Payments received after the 10th of each month will be assessed a \$25.00 late fee. A 30-day written notice will be provided of any change in tuition rates. Tuition for preschool will now be collected via FACTS Management. It can be included in your payment for K-8 tuitions. If you are new to Presentation and/or FACTS Management, please create an account by following the link on the school website (www.presentation-school.net); click on the FACTS management link on the bottom right hand corner of the home page.

PROGRAM	TIME	TUITION	MONTHLY PAYMENT
MON- FRI	8:00 A.M. – 12:00 P.M.	\$5,150.00	\$515.00
MON- FRI	7:00 A.M. – 3:00 P.M.	\$6,500.00	\$650.00
MON/WED/FRI	8:00 A.M. – 12:00 P.M.	\$3,550.00	\$355.00
MON/WED/FRI	7:00 A.M. – 3:00 P.M.	\$4,430.00	\$445.00
TUES/THURS	8:00 A.M.– 12:00 P.M.	\$2,730.00	\$275.00
TUES/THURS	7:00 A.M.– 3:00 P.M.	\$3,030.00	\$305.00

SCHOOL SIBLING DISCOUNT

Families registering multiple children may qualify for the multiple child discounts if the financially responsible party has legal guardianship of all the children being registered. When more than one child is registered at Presentation School, there will be a 10% discount toward the youngest student’s tuition. For each additional child registered at Presentation, there will be an additional 5% discount toward tuition for the youngest student. When a family has 4 or more children in the school, one tuition will be free. If one or more of the children is in preschool, they must be enrolled in at least a full three-day program. The four plus credit will be taken against the K-8 tuition only.

DROP- IN RATES

Children registered at Presentation Preschool may be dropped in on non-scheduled days. Please check with your child's teacher to determine availability. **The drop-in rate is \$40.00 per day. Morning or afternoon extension rate \$20 per day.**

EARLY / LATE POLICY

The late fee policy is as follows:

- \$1.00 for each minute up to 10 mins
- \$5.00 for each additional minute thereafter

WITHDRAWALS

Written notice is required 30 days prior to withdrawal from the preschool. Tuition will be due during this time.

CHANGE IN SCHEDULE

A \$15 processing fee will be applied to each change in student's schedule unless the change is recommended by the director.

PARENT-IN-PARTICIPATION (PIP) POINTS

Families with **only Preschool students** agree to fulfill the following commitment:

- o 20 points minimum in volunteerism (PIP)
- o participate in fundraisers to the minimum of \$150.00
(The only approved fundraising areas are Scrip, Sally Foster and Entertainment Books, Easter's Book Fair and other fundraisers per principal discretion.)
- o Mandatory 5 PIP points at Presentation Harvest Festival **and** Crab Feed

Families who do NOT fulfill these requirements will be required to register as non-participating, pay the Non-Participation Registration Fee the following year and will NOT be permitted to return to the participating status until they have a proven track record of participation. Service points can be earned from March 2013 through February 2014.

Families that cannot or choose not to participate in fundraising/volunteering may, as an alternative, pay an additional \$500.00 due at registration.

For families with older children enrolled at Presentation School, the 40 PIP points will meet this obligation.

INSPECTION AUTHORITY

The State of California Department of Social Services has the authority to inspect the preschool at any time.